SCRUM MEETING WEEK (12)

**:white_check_mark: Sprint planning checklist**

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| **Preparation** | **Meeting** | **Follow up** |
| ​​Met with team members to discuss the focus of this sprint and what to focus on. Discussed high level tasks. | ​​Discussed capacity for this week and decided what can be completed. Broke down the tasks into smaller steps and created an action plan to complete it. | ​​Worked on developing and advancing new features and pages as well as refining previous code and functionalities. |

** Sprint team members**

|  |  |
| --- | --- |
| **Name** | **Role** |
| ​​ Ammaar Khan | ​​ Dev |
| Gabriel Matuoca | ​​ Dev |
| Murad Shahmammadli | Product Owner/ Dev |
| Omar Ankit | Scrum Master/ Dev |
| Ribhav Sharma | ​​ Dev |

** Sprint planning meeting items**

**Previous sprint summary**

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| --- | --- |
| **Sprint theme** | Complete remaining minimum requirements and start work on M5 |
| **Issues completed** | ​​ 8 |
| **Issues left** | ​​ 1 |
| **Team Capacity** | ​​ 40h |
| **Summary** | Working on the admin features and verification and making sure that works. Correcting testing mistakes. Working on the user experience from the event creators. |

**Details Current sprint**

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| --- | --- |
| **Start date** | ​​ 08/04/2024 |
| **End date** | 12/04/2024 |
| **Sprint theme** | Work on completing M5 and finish any final touches/ details |
| **Team capacity** | 40 hrs |
| **Issues capacity** | 8 |
| **Individual capacity** | Ammaar - 8 hr  Murad - 8 hr  Gabriel - 8 hr  Ribhav - 8 hr  Omar - 8 hr |
| **Potential risks** | The demo doesn’t work properly or M5 doesn’t align with previous milestones. |
| **Mitigations** | Working on the demo using the different logins and making sure that our M5 document aligns with the previous milestones. |

** Sprint planning resources**

* Lecture slides
* <https://github.com/users/MuradSh/projects/1/views/1?filterQuery=assignee%3A>
* <https://reactnative.dev/docs/getting-started>
* <https://firebase.google.com/docs>